



DATE **March 30, 2017**
TO Voting and Non-Voting Membership
FROM Melissa Biro, Executive Director
RE: **General Meeting Notice**

Please find enclosed:

1. General Meeting Notice Memo
2. Agenda – General Meeting
 - a. Minutes of General Meeting 2016 Moose Jaw to be approved
3. Meeting Attendance Registration

Please bring all items in this package with you to the meeting. If someone other than the Club Rep will be attending the meeting, please be sure that s/he receives this information and brings it to the meeting.

Please call if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink that reads "MBiro".

Melissa Biro Executive Director

Enclosures

MEMORANDUM

The General Meeting will be held

When: 1:30 p.m. – 3:30 p.m. Saturday, April 29, 2017
Where: Tropical Inn
 1001 SK-16, North Battleford, SK

Any topics not included in this mail out will require a 2/3 majority, at the General Meeting, in order to be brought to the floor.



Theatre Saskatchewan Inc. General Meeting Agenda

Location: Tropical Inn, 1001 SK-16, North Battleford, SK

Time: 1:30pm - 3:30pm

Date: Saturday, April 29, 2017

- Item #1 Voting Privileges
- Item #2 Approve Agenda
- Item #3 Approve Minutes - General Meeting Minutes Moose Jaw 2016 (enclosed)
- Item #4 Old Business - None at this time
- Item #5 New Business
 - 1. Proposed amendments to the Constitution and Bylaws (sent out with the 60 Day notice & attached)
 - 2. Melfort Amateur Dramatics propose the following changes to Theatre Saskatchewan's festival schedule; please see attached memo
 - 3. Festival Updates
- Item #6 Membership Updates
- Item #7 Discussion Questions
- Item #8 Adjournment

Note: Any motions from the above items will require a 50% + 1 majority to pass. Any items not previously reviewed, and brought forward at the General Meeting, will require a 2/3 majority in order to be presented at the meeting.



Present:

Ken Johnson (Swift Current Little Theatre)
John Chaput (Regina Little Theatre)
Sabrina Kraft (Crocus '80 Theatre, Weyburn)
Morley Harrison (Prince Albert Community Players)
John Kort (Indian Head Stage Left Players)
Shauna Meek (Many Odd Faces On Stage, Biggar)
Maureen Pepper (SmokeScreen Productions, Prince Albert)
Shirley Morrison (Polka Dot Players, Grayson)
Keri Seffern (Prairieland Players, Kerrobert)
Sue Wilson (Big Muddy Players, Cochrane)
Heather Entner (Tumbleweed Theatre, Balgonie)
Amber Matechuk (Paper Bag Players, Yorkton).
Paulette Thompson, President
Pamela Uhrmann, Vice-President
Donna Challis, Past President
Cam Morrison, Director
Leanne Keys, Director
Marty Baroni, Director
Jon Josephson, Director
Melissa Biro, Executive Director.

Regrets: Voting members

Ramada meeting Room, 379 Diefenbaker Drive, Moose Jaw

Meeting called to order at 14:08

- Item #1** 8 to pass a motion and 9 to bring an item forward to the General meeting.
- Item #2** Motion to approve amended agenda by Shauna/John carried
- Item #3** Motion to approve General Meeting Minutes Melfort 2015 Ken/Shaua Carried
- Item #4** **Old Business** - has anything come out of the discussion regarding festivals.
- Item #5** **New Business**

Festival Updates:

Motion to bring the item of facilitator's experience motion to the floor made by Paulette
9 voted to accept the motion

Motion that facilitators are experienced in facilitating workshops. Heather/Shaua; Motion is defeated

Discussion was had regarding who is going to determine the facilitator's experience?

Heather brought it up that she is worried that the evaluations disappear.

That the facilitators have references in presenting. Is the ED qualified to hire the facilitators was brought up.

Lineup concerns - the practice of being farthest away performing later in the week.

Morley said that this has been a very good festival, has been treated very courteous and would like to thank Melissa, Masha, and the Moose Jaw Community Players

TheatreOne 2016 - will be in Regina, Artesian on 13th on November 17-20



Item #5 New Business Continued

TheatreFest 2017 - will be in North Battleford from April 23-19; strongly encourage people to perform Canadian playwrights; Canada's 150 and North Battleford Board Governance - 3 years ago started; created a strategic plan up to 2020 and now Marian Donnelly is working with Melissa on an Operational Plan.

Shauna thanked the board, SaskCulture, Melissa and Masha for the hard work that everyone has done over the past 2 years to make changes and noted that it is harder for former board members the changes.

Music rights check your venues if they have SOCAN rights; Melissa will contact SOCAN and put up links on the website.

Regional Workshops - we have 4 regions and have been thinking about setting up workshops in the regions to bring the workshop to them. Marty and Donna are going to organize it in September; there will be another one in January.

Item # 6 Membership Updates - all groups present gave updates

Item # 7 Discussion Questions

Item # 8 Adjournment - Motion to adjourn the meeting made by Ken

Meeting adjourned at 15:56

**Notice of Proposed Amendment to
Constitution and Bylaws**

In accordance with the bylaws, 60 day notice is hereby given that the following bylaw amendments will be considered at the General Meeting on April 29, 2017, which will be held at the Tropical Inn, 1001 Hwy. #16 Bypass, North Battleford, SK from 1:30pm to 3:30pm. A vote will be requested from the membership during the meeting.

**Proposed Amendments to the Constitution and
Bylaws**

Amendment 1: Article II, item 2. (v) would be revised as follows:

Current Constitution Article	With Amendments	RATIONALE
To facilitate and promote participation in international drama activities	To facilitate and promote participation in provincial drama activities	Our concentration is on promoting quality community theatre in Saskatchewan.

Amendment 2: Article III, item 1. (i) would be revised as follows:

Current Constitution Article	With Amendments	RATIONALE
<p>There shall be four (4) classes of membership.</p> <p>(i) VOTING MEMBERSHIP - Available to all non-profit, volunteer based theatre groups in Saskatchewan.</p> <p>(ii) NON-VOTING MEMBERSHIP – Available to all non-profit, volunteer based theatre groups in Saskatchewan.</p> <p>(iii) ASSOCIATE MEMBERSHIP – Available to any company or individual who provides a corporate or private donation to the Association or who sponsors an award.</p> <p>(iv) SUBSCRIPTION MEMBERSHIP – Open to all.</p>	<p>There shall be Two (2) classes of membership.</p> <p>(i) CLUB MEMBERSHIP - Available to all non-profit, volunteer based theatre groups in Saskatchewan. Benefits include:</p> <ol style="list-style-type: none"> 1. Full Voting membership at all General Meetings 2. Grant eligibility 3. Access to the library 4. Festival participation 5. Communications <p>(ii) ASSOCIATE MEMBERSHIP – Available to any individual in Saskatchewan</p>	By removing voting and nonvoting tiers we are able to reach more groups to participate in our festivals and grants.

Amendment 3: Article IV, item 1. (i) would be revised as follows:

Current Constitution Article	With Amendments	RATIONALE
The Board of Directors shall consist of the Past President, the President, the Vice-President and four (4) members at large	The Board of Directors shall consist of the Past President, the President, and five (5) members at large	We have adopted new policies where it was decided that the role of Vice-President would be appointed by the Board of Directors

Amendment 4: Article IV, addition of a new item; item (iii) would be added as follows:

Current Constitution Article	With Amendments	RATIONALE
	The Vice President shall be appointed by the Board of Directors.	We have adopted new policies where it was decided that the role of Vice-President would be appointed by the Board of Directors

Amendment 5: Remove Article IV, item 2. (ii):

Current Constitution Article	With Amendments	RATIONALE
The OFFICERS shall consist of the Past President, President, and Vice-President		The list of officers is already established in Article IV, item 2. (i)

Amendment 6: BYLAWS, IV Financial 1. would be revised as follows:

Current Bylaw	Bylaw with Amendments	RATIONALE
The Board of Directors may appoint an Administrative Officer and Office Staff from time to time to administer and implement the activities of the Association, in accordance with the policies and directives of the Board of Directors and the Constitution and Bylaws.	The Board of Directors may appoint an Executive Director and Office Staff to administer and implement the activities of the Association, in accordance with the policies and directives of the Board of Directors and the Constitution and Bylaws.	Since we have moved to be being a Governance Board from a Working Board, we direct our ED to administer our programming and funding according to our Strategic plan.

Amendment 7: BYLAWS, VII Election of Board of Directors 1. Nominations would be revised as follows:

Current Bylaw	Bylaw with Amendments	RATIONALE
(i) The President shall appoint a Nominating Committee 45 days prior to the Annual General Meeting.	(i) The President shall appoint a Nominating Committee at least 45 days prior to the Annual General Meeting.	We have adopted new policies where it was decided that the role of Vice-President would be appointed by the Board of Directors
(iv) Nominations shall be submitted to the Nominating Committee Chairperson at least 35 days prior to the Annual General Meeting.	(iv) Nominations and bios shall be submitted to the Nominating Committee Chairperson at least 35 days prior to the Annual General Meeting.	With bios included with the nominations we can share it with our members prior to the AGM so that informed voting can take place.

Amendment 8: BYLAWS, VII Election of Board of Directors 2. Voting would be revised as follows:

Current Bylaw	Bylaw with Amendments	RATIONALE
All current members of the Board of Directors in attendance at the Annual General Meeting, including those whose terms are about to expire, shall have voting privileges.	All current members of the Board of Directors in attendance at the Annual General Meeting, including those whose terms are about to expire, shall have voting privileges unless their club representative are present.	In our policies we adopted that no group will have 2 votes so only 1 vote will be recorded per group from either the club representative or the TSI Board member.

Amendment 9: BYLAWS, VII Election of Board of Directors 3. Election of Officers would be added as follows:

Current Bylaw	Bylaw with Amendments	RATIONALE
	(vi) Results from vote are required in accordance of By-law IX, sub-section 1 and will be recorded with ballots being destroyed after 90 days.	To ensure transparency with our members.

Amendment 10: BYLAWS, VIII Terms of Office 3. would be revised as follows:

Current Bylaw	Bylaw with Amendments	RATIONALE
3. The Vice-President shall be elected for a 1 year term and may serve 2 consecutive terms.	3. The Vice-President shall be appointed for a 1 year term and may serve 2 consecutive terms.	We have adopted new policies where it was decided that the role of Vice-President would be appointed by the Board of Directors



MEMO

DATE: March 17, 2017

TO: TSI Board and Members

FROM: Michael Hotsko, President
Melfort Amateur Dramatics Inc.

RE: Change of Dates - TheatreFest and TheatreOne

At the last Melfort Amateur Dramatics (MAD) Inc. meeting held March 8, 2017, members present resolved that we request TSI to consider switching the dates of TheatreFest and TheatreOne around effective 2018. As you are aware, TheatreFest and TheatreOne is presently held in the Spring and Fall of each year respectively.

With the MAD Club, our Fall production is typically a long play. It is a Dinner Theatre and our Christmas production which closes out the year. From our understanding, most Clubs in the Province would have their long play productions in the Fall which could coincide with their Christmas Dinner Theatres if they so have such a format. Our Spring production, which is a Dessert Theatre, is typically held in April of each year.

With the current practice of having the One Act Festival held in the Fall, MAD feels that it would be more beneficial if this Festival would change to the Spring. It would allow us, along with other Clubs in the Province, to hold our long plays during the Fall and provide a better production for the Christmas show. And with that, we would be able to attend the long play festival much more easily due to the fact that we already are in production for a long play. During our Spring production MAD could produce a number of one act plays for our own event and, in turn, submit one to the One Act Festival. We feel that this would be more convenient and beneficial to all Clubs in the Province.

We hope that you will consider our request and change the dates for the Festivals with TheatreOne being held in the Spring and TheatreFest being held in the Fall commencing in 2018.

Prepared by:

A handwritten signature in red ink, appearing to be "Michael Hotsko", is written over a horizontal line.

Michael Hotsko, President
Melfort Amateur Dramatics Inc.



Theatre Saskatchewan Inc. General Meeting Registration

Thank you for registering to attend the General Meeting in North Battleford, SK on April 29, 2017. TSI will provide a ticket for you for that evening's performance and will coverage mileage.

First Name

Last Name

Club Name

Address

Email

Phone Number

Signature

Signature of President

<input type="checkbox"/>	Attending
<input type="checkbox"/>	NOT Attending
<input type="checkbox"/>	Require a ticket for Saturday, April 29 Show
<input type="checkbox"/>	DO NOT require a ticket for Saturday, April 29 show

OFFICE USE ONLY	
DATE:	
AMOUNT:	
GST (1050)	
TOTAL:	
Cheque#	

Please return to the office by April 17, thank you.

Email: melissa@theatresaskatchewan.com

Fax: 306.569.7888

Mail: 402 Broad Street, Regina, SK S4R 1X3