



MEMORANDUM

To: All TSI Voting Members
From: Melissa Biro, Executive Director
Date: February 28, 2017
Subject: 60 Day Notice of General Meeting

As per policy approved at the General Meeting in April 1999, Theatre Saskatchewan Inc. procedures will be as follows:

- 1) Theatre Saskatchewan Inc. will inform Voting Member Clubs of the Annual General Meeting and/or the General Meeting with sixty (60) days' notice. With this notice, we will ask for any changes and/or additions to policy, and any other items for discussion. These written changes and additions must be received by the office and mailed to the Voting Members within thirty (30) days of the upcoming AGM/ GM. The General Meeting will be held in **North Battleford on Saturday, April 29, 2017 from 1:30 p.m. to 3:30 p.m. at the Tropical Inn, 1001 Hwy. #16 Bypass, North Battleford.** At this time, all changes and additions will require a 50% + 1 vote in order to pass.
- 2) All changes and additions must be in the office by **Friday, March 24, 2017 at 4:00 p.m.** Late submissions, without prior review, will require a 2/3 majority in order to be presented at the meeting.
- 3) If your group has not paid membership dues for the 2016 - 2017 year, please do so by **Friday, March 24, 2017** in order to vote at the General Meeting.

Please call if you have any questions or concerns.

Sincerely

A handwritten signature in black ink that reads "MBiro".

Melissa Biro
Executive Director

Enclosures

**Notice of Proposed Amendment to
Constitution and Bylaws**

In accordance with the bylaws, 60 day notice is hereby given that the following bylaw amendments will be considered at the General Meeting on April 29, 2017, which will be held at the Tropical Inn, 1001 Hwy. #16 Bypass, North Battleford, SK from 1:30pm to 3:30pm. A vote will be requested from the membership during the meeting.

**Proposed Amendments to the Constitution and
Bylaws**

Amendment 1: Article II, item 2. (v) would be revised as follows:

Current Constitution Article	With Amendments	RATIONALE
To facilitate and promote participation in international drama activities	To facilitate and promote participation in provincial drama activities	Our concentration is on promoting quality community theatre in Saskatchewan.

Amendment 2: Article III, item 1. (i) would be revised as follows:

Current Constitution Article	With Amendments	RATIONALE
<p>There shall be four (4) classes of membership.</p> <p>(i) VOTING MEMBERSHIP - Available to all non-profit, volunteer based theatre groups in Saskatchewan.</p> <p>(ii) NON-VOTING MEMBERSHIP – Available to all non-profit, volunteer based theatre groups in Saskatchewan.</p> <p>(iii) ASSOCIATE MEMBERSHIP – Available to any company or individual who provides a corporate or private donation to the Association or who sponsors an award.</p> <p>(iv) SUBSCRIPTION MEMBERSHIP – Open to all.</p>	<p>There shall be Two (2) classes of membership.</p> <p>(i) CLUB MEMBERSHIP - Available to all non-profit, volunteer based theatre groups in Saskatchewan. Benefits include:</p> <ol style="list-style-type: none"> 1. Full Voting membership at all General Meetings 2. Grant eligibility 3. Access to the library 4. Festival participation 5. Communications <p>(ii) ASSOCIATE MEMBERSHIP – Available to any individual in Saskatchewan</p>	By removing voting and nonvoting tiers we are able to reach more groups to participate in our festivals and grants.

Amendment 3: Article IV, item 1. (i) would be revised as follows:

Current Constitution Article	With Amendments	RATIONALE
The Board of Directors shall consist of the Past President, the President, the Vice-President and four (4) members at large	The Board of Directors shall consist of the Past President, the President, and five (5) members at large	We have adopted new policies where it was decided that the role of Vice-President would be appointed by the Board of Directors

Amendment 4: Article IV, addition of a new item; item (iii) would be added as follows:

Current Constitution Article	With Amendments	RATIONALE
	The Vice President shall be appointed by the Board of Directors.	We have adopted new policies where it was decided that the role of Vice-President would be appointed by the Board of Directors

Amendment 5: Remove Article IV, item 2. (ii):

Current Constitution Article	With Amendments	RATIONALE
The OFFICERS shall consist of the Past President, President, and Vice-President		The list of officers is already established in Article IV, item 2. (i)

Amendment 6: BYLAWS, IV Financial 1. would be revised as follows:

Current Bylaw	Bylaw with Amendments	RATIONALE
The Board of Directors may appoint an Administrative Officer and Office Staff from time to time to administer and implement the activities of the Association, in accordance with the policies and directives of the Board of Directors and the Constitution and Bylaws.	The Board of Directors may appoint an Executive Director and Office Staff to administer and implement the activities of the Association, in accordance with the policies and directives of the Board of Directors and the Constitution and Bylaws.	Since we have moved to be being a Governance Board from a Working Board, we direct our ED to administer our programming and funding according to our Strategic plan.

Amendment 7: BYLAWS, VII Election of Board of Directors 1. Nominations would be revised as follows:

Current Bylaw	Bylaw with Amendments	RATIONALE
(i) The President shall appoint a Nominating Committee 45 days prior to the Annual General Meeting.	(i) The President shall appoint a Nominating Committee at least 45 days prior to the Annual General Meeting.	We have adopted new policies where it was decided that the role of Vice-President would be appointed by the Board of Directors
(iv) Nominations shall be submitted to the Nominating Committee Chairperson at least 35 days prior to the Annual General Meeting.	(iv) Nominations and bios shall be submitted to the Nominating Committee Chairperson at least 35 days prior to the Annual General Meeting.	With bios included with the nominations we can share it with our members prior to the AGM so that informed voting can take place.

Amendment 8: BYLAWS, VII Election of Board of Directors 2. Voting would be revised as follows:

Current Bylaw	Bylaw with Amendments	RATIONALE
All current members of the Board of Directors in attendance at the Annual General Meeting, including those whose terms are about to expire, shall have voting privileges.	All current members of the Board of Directors in attendance at the Annual General Meeting, including those whose terms are about to expire, shall have voting privileges unless their club representative are present.	In our policies we adopted that no group will have 2 votes so only 1 vote will be recorded per group from either the club representative or the TSI Board member.

Amendment 9: BYLAWS, VII Election of Board of Directors 3. Election of Officers would be added as follows:

Current Bylaw	Bylaw with Amendments	RATIONALE
	(vi) Results from vote are required in accordance of By-law IX, sub-section 1 and will be recorded with ballots being destroyed after 90 days.	To ensure transparency with our members.

Amendment 10: BYLAWS, VIII Terms of Office 3. would be revised as follows:

Current Bylaw	Bylaw with Amendments	RATIONALE
3. The Vice-President shall be elected for a 1 year term and may serve 2 consecutive terms.	3. The Vice-President shall be appointed for a 1 year term and may serve 2 consecutive terms.	We have adopted new policies where it was decided that the role of Vice-President would be appointed by the Board of Directors